

**Special Meeting**  
**BOARD PACKET**

**Thursday, September 3, 2015**



**Owens Valley Unified School District**  
**Board of Trustees**

**OWENS VALLEY UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL MEETING AGENDA**

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| <b>Date:</b> THURSDAY September 3, 2015   |
| <b>Time:</b> 7:00 PM Open Session   |
| <b>Place:</b> Owens Valley Multipurpose Room<br>202 South Clay Street<br>Independence, CA 93526 |

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administrative Assistant at (760) 878-2405. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangement to ensure accessibility to this meeting. (28CFR 35.012-34.104 ADA Title II)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: District Office, 202 S. Clay Street, Independence, California.

A copy of the agenda can also be viewed at the District's web site, at [www.ovusd.org](http://www.ovusd.org).

**1.0 CALL TO ORDER**

**BOARD ROLL CALL**

|                   |                          |         |        |
|-------------------|--------------------------|---------|--------|
| Cecil Faircloth – | Board President          | Present | Absent |
| Sandra Anderson – | Board Vice President     | Present | Absent |
| Betty Mull –      | Board Clerk              | Present | Absent |
| Aldene Felton –   | Board Member             | Present | Absent |
| Norm Wilder –     | Board Member             | Present | Absent |
| Dan Moore –       | Superintendent/Principal | Present | Absent |

**2.0 COMMUNITY INPUT**

Community Relations/Public Comment

Description: *At this point on the agenda, opportunity is provided for an individual or a representative of a group to make statements to the Board regarding an item listed on the closed session agenda. This portion of the agenda is for communication to the board regarding matters appearing on the closed session portion of the agenda only. Members of the public who wish to be heard on matters appearing on the open session agenda or that are otherwise within the general jurisdiction of the Board shall be heard at the time specified elsewhere on the agenda. Each member of the public shall have up to 5 (five) minutes to address the board.*

**3.0 PLEDGE OF ALLEGIANCE**

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**4.0 DISCUSSION ITEMS**

**4.1 Ratify the temporary hiring of Lukas Tandy-McGlasson as the long term temporary teacher on a credential waiver for the self-contained 5<sup>th</sup>-6<sup>th</sup> grade class for the 2015-2016 school year. (See Attached)**

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**REGULAR AGENDA**

**5.0** Ratify the temporary hiring of Lukas Tandy-McGlasson as the long term temporary teacher on a credential waiver for the self-contained 5<sup>th</sup>-6<sup>th</sup> grade class for the 2015-2016 school year.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

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**CLOSED SESSION**

**6.0 CONFERENCE WITH DISTRICT LABOR NEGOTIATOR (Government Code Section 54957.6)**

**7.0 STUDENT DISCIPLINE**

**8.0 PERSONNEL MATTERS (Government Code 54957)**

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**9.0 ADVANCED AGENDA**

Description: Further items, modifications of items, or elimination of items may be suggested by the *Members of the Board* for the next month's regular meeting of the Board under this time of business.

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**10.0 ADJOURNMENT**

To meet again, unless otherwise announced, on Wednesday September 16, 2015, Owens Valley Multipurpose Building, 202 South Clay St., Independence, CA 93526.



# Memorandum

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From Mr. Moore's Desk

**To:** Lukas Tandy-McGlasson

**From:** Dan Moore, Superintendent / Principal

**Date:** August 25, 2015

**Subject:** OVUSD Understanding concerning your employment

This is an understanding of the requirements for hiring you on a limited contract for the school year 2015 to 2016. The conditions are as follows:

- Sign the CBEST waiver.
- Rate of Pay will be as a substitute until documentation is presented to the district that you have successfully passed the CBEST test.
- Sign up and pass the CBEST test on or before October 20<sup>th</sup>, 2015.
- Once the CBEST is passed, then you will be placed on a limited contract on Step One, Column 1.
- During the 2015 to 2016 school year you will enroll in an internship program at the University of your choice to be eligible for reemployment, and past the CSET in Multiple Subject.



CTC Use Only

|              |   |
|--------------|---|
| CTC Use Only |   |
| W            | Z |

## VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear to photocopy. This form must be used for **first time and subsequent** waivers only.

|  |   |  |
|--|---|--|
| <b>1. EMPLOYING AGENCY</b> (include mailing address)<br>Owens Valley Unified School District<br>202 S. Clay Street / P.O. Drawer E<br>Independence, CA 93526<br><br>NPS/NPA (list county code _____) | County/District<br>CDS Code<br>14-63297 | Contact Person:<br>Dan Moore<br><br>Telephone #: 760 878-2405<br><br>EMail: <a href="mailto:dmoore@ovusd.org">dmoore@ovusd.org</a> |
|--|---|--|

### 2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number:

*All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt (41-LS) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.*

Full Legal Name Tandy Mclasson, Lukas, James

Last

First

Middle

Former Name(s) \_\_\_\_\_ Birth Date 06/12/1992

Applicant's Mailing Address 3844 E. Kirkwood Ave.  
Orange, CA 92869

Phone# 714-366-9982 Email lukasjames@mac.com

Waiver Title Multiple Subject

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment 5th and 6th Grade

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: \_\_\_\_\_
- Is this a full time position?  Yes  No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) \_\_\_\_\_
- Is this a subsequent waiver? (see #9 for additional information)  Yes  No

**3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED**

Specific section(s) covering the assignment: EC 44252 (b)

**4. EFFECTIVE DATES**

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

Effective Dates (mm/dd/yyyy): 09/04/2015 to 08/30/2016

Ending date of school term, track, or year: 06/03/2016

**5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:**

**a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT**

- |  |  |
|--|--|
| <input type="checkbox"/> Special Education                   | <input type="checkbox"/> Driver Education and Training |
| <input type="checkbox"/> Clinical or Rehabilitative Services | <input type="checkbox"/> 30-Day Substitute             |
| <input type="checkbox"/> Speech-Language Pathology Services  |  |

**b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

No copies are necessary if this is a recognized high incidence area.

- |  |  |
|--|--|
| <input type="checkbox"/> Advertised in local/national newspapers | <input type="checkbox"/> Contacted IHE placement centers |
| <input type="checkbox"/> Advertised in professional journals     | <input type="checkbox"/> Distributed job announcements   |
| <input type="checkbox"/> Attended job fairs in California        | <input type="checkbox"/> Internet                        |
- Attended recruitment out-of-state

Other \_\_\_\_\_

**c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

**6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:**

**a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT**

- |   |  |
|---|--|
| <input type="checkbox"/> Administrative Services                                    | <input checked="" type="checkbox"/> Multiple Subject Teaching                          |
| <input type="checkbox"/> Single Subject Teaching (all subject areas)                | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate                                |
| <input type="checkbox"/> Teacher Librarian Services                                 | <input type="checkbox"/> Teacher of English Learner Students                           |

**b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements
- Contacted IHE placement centers
- Internet (i.e. [www.edjoin.org](http://www.edjoin.org))

Optional recruitment methods:

- Advertised in local/national newspaper
- Attended job fairs in California
- Attended recruitment out-of-state
- Advertised in professional journals

Other \_\_\_\_\_

**c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:**

How many individuals credentialed in the authorization of the waiver request applied for the position? 2

How many individuals credentialed in the authorization of the waiver request were interviewed? 2

What were the results of those interviews? (Please indicate answers in numbers)

- 1 Applicant(s) withdrew
- Candidate(s) declined job offer
- 1 Candidate(s) found unsuitable for the assignment

**d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION**

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

Valid Multiple Subject Credential, Diverse Resume, Working with Children, Professional References, Transcripts that reflect a well rounded education.

**e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Owens Valley Unified School District is located in remote Inyo County, the least populated county in California. With the teacher shortage in California, it has been very difficult to recruit highly qualified teachers to this area. Lukas Tandy McGlasson, not only has a diverse background working with children but has a balanced college experience that will help him excel in his teaching career. In addition, Lukas' family owns property in the area which gives Lukas the desire to live in this area. His academic success in college demonstrates the ability to pursue his credential successfully in the near future.

**7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL**

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

| PROGRAM, COURSE, EXAMINATION, EXPERIENCE | TARGET COMPLETION DATE |
|--|------------------------|
| CSET Multiple Subject                    | 01/01/2016             |
| Pre-requisite Courses for Internship     | 06/01/2016             |
| Internship Program National University   | 08/01/2016             |
| Complete California Credential           | 07/01/2017             |

**8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER**

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Daniel Moore Position Superintendent

**9. SUBSEQUENT WAIVER REQUESTS**

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation



**10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?**

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

- Yes
- No
- Not applicable (program completion is not a requirement)

**11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)**

Answers to the following questions are required. **If you answer yes to any question, you must complete the corresponding Professional Fitness Explanation Form.**

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



**Warning:** Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your document.

Do you understand:

- these instructions and;
- that you will later declare under penalty of perjury that the information you give is true and correct and;
- the Commission may reject your application if it is incomplete and;
- the Commission may deny your application or take disciplinary action against your document if you do not disclose misconduct?

- Yes
- No

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a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?  
You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reprovod, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

## 12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

I agree

### 13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES



**Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months



**County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #14 below, the person signing verifies that there were no objections to this waiver request.

### 14. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

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**Signature of Applicant**  
*(Sign full legal name as listed in #2)*

**Date**

### 15. EMPLOYING AGENCY CERTIFICATION *(To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)*

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.